



Board of Directors Application

[Success Beyond the Classroom](#) (SBC) is a 501(c)3 non-profit organization that provides enrichment programming to K12 schools in the 7-county metropolitan area of Minneapolis/St. Paul. Our mission is to create powerful learning experiences that challenge students to explore their interests, discover new perspectives, connect with professionals in the community, and visualize their success beyond the classroom. SBC works with close to 10,000 students and teachers each year.

Success Beyond the Classroom is currently seeking individuals to serve on its Board of Directors. We are a small organization and we treasure our Board for the group's creativity, problem solving abilities, and diverse life experience. New members always add new perspectives, skills, and energy for addressing the challenges that SBC faces and the goals we hope to accomplish. See next page for Board Member primary duties, responsibilities, and expectations.

How to Apply:

If you'd like to contribute in a meaningful way to the growth of our organization, apply for a board position by sending your resume and responses to the questions below to:

Colleen Feller, Director colleen.feller@metroecsu.org

- What makes SBC's mission important to you?
- What motivates you to become an SBC Board Member?
- What are your expectations for Board participation?
- What do you hope to gain from your experience on the SBC Board?
- What personal skills, perspectives, experiences, and strengths do you have that are related to our mission that could be valuable to SBC?

Thank you for your interest in Success Beyond the Classroom!

Success Beyond the Classroom

Board of Directors Position Description

The Board of Directors is legally and ethically responsible for all activities of SBC. To that end, it:

1. Determines how the organization will carry out its mission through long and short-range planning
2. Adopts an annual budget and provides fiscal oversight
3. Recruits, orients, and develops board members
4. Evaluates its performance and overall performance of the organization in achieving its mission
5. Establishes policies for the effective management of the organization

Responsibilities:

- Understand and promote the organization's mission
- Be familiar with the organization's programs, policies, and operations
- Attend board meetings and appropriate committee meetings
- Act as a fiduciary in review of financial statements
- Actively serve on at least one committee and/or offer to take on special assignments
- Review agenda and supporting documents prior to meetings
- Make an annual financial contribution to the organization commensurate with ability (in order to achieve 100% board giving)
- Identify and cultivate potential donors and volunteers
- Participate in fund raising activities, special events, and SBC programs
- Review and approve major policies and procedures (ongoing)
- Review and approve the organization's budget (annually)
- Provide candid and constructive criticism, advice, and commentary
- Strictly adhere to conflict of interest and confidentiality policies

Time Commitment (good faith effort expected):

- Attend and actively participate in at least 5 board meetings (6 board meetings per year, Wednesday evenings, 2 hours in length)
- Meet with potential donors and volunteers to build relationships and generate support for the organization (8 hours annually)
- Attend and actively participate in committee meetings and related work, on an as needed (1-3 hours per month as determined by the respective committee)
- Attend and actively participate in the annual planning retreat (5 hours on a weekday during the summer)
- Attend events such as fundraisers, outreach, and/or SBC programs (2 per year)

Length of Term:

- Three years

Diversity Statement:

SBC holds the position that it is our responsibility to create and maintain programs and events with a climate that affirms diversity of persons as well as diversity of views. SBC is committed to the inclusion, welcome, and support of individuals in our community with varied characteristics with regard to race, ethnicity, gender, age, socioeconomic background, sexual orientation, religion, and physical and mental ability.