

May 12, 2023 STEMLink Registration Terms & Conditions for Schools/Districts

I understand that I am the authorized representative/contact with SBC for my school/district. I am responsible for sharing all STEMLink event information and materials with those involved at my school/district including administration, teachers, chaperones, parents/guardians, and students.

I understand that the registration fee is based on Metro ECSU membership status:

Metro ECSU Member: \$30/student

Non-Member: \$45/student

I understand that by:

- **March 6, 2023** - I need to submit this signed contract to SBC. This date is the deadline to reduce registration numbers without incurring a 30% charge per each student registration cancelled.

SBC is committed to offering high-quality, affordable events. This charge helps offset costs incurred due to cancellations.

- **March 15, 2023** - payment is due to SBC.

- **March 21, 2023** - I must communicate any decrease in student numbers in order to receive a partial refund. No refunds will be issued if requested after this date.

I understand that:

- I can contact SBC to ask about adding students to my registration. Space allowing, SBC will try to accommodate the request.

- this event will take place unless Normandale Community College is closed due to unforeseen and/or unusual circumstances.

- session assignments are randomly generated for the attendees and session preferences are not guaranteed for school groups.

- students must wear closed-toed shoes to this event.

- my school/district must provide one adult chaperone for every fifteen students attending this event.

- all transportation and associated costs are my school/district's responsibility.

- in order to attend STEMLink, I must commit to arrive on time (8:45 a.m.) and stay the entire length of the event (until 1:45 p.m.) OR connect with SBC by March 21, 2023 for alternative solutions.

On behalf of my school/district, which has students and other representatives attending STEMLink, I agree to hold harmless SBC, its officers, employees, agents, and representatives from and against all claims, actions, damages, judgments, fines, liabilities, and expenses arising from participation in STEMLink, a program of SBC, except for sole negligence on the part of SBC.